

ANNEXURE A

Dear Montessori Training centre Owner,

COMPULSORY STUDENT LEVY PAYMENT

At the 2005 Annual General Meeting it was unanimously agreed by the School owners and principals that a levy be placed on all Students in Montessori Training centres so that the work carried out by the executive committee could be funded. This decision has been reaffirmed at the 2006 AGM and the 2007 AGM and increased at the 2011 AGM.

Taking the diversity of Training centres into account, a scale of between R3 and R5 per month per student was agreed upon - the more affluent Training centres that can pay or recover more are welcome to do so. The idea is that the levy is either recovered directly from the students or that an amount within the scale be added to next year's fees and then handed over to SAMA. Each principal must decide what the amount will be. Training centres that really cannot afford the levy can apply for exemption. Training centres will be invoiced for the minimum amount of R3 per student on a quarterly basis.

The Student Levy payment can be determined and paid using one of two options:

1. The levy payment can be paid once per annum (or by equal amount post dated cheques) for the duration of the membership year (January-December) at the end of January each year – the number of students at the end of January can determine the amount paid,
OR
2. The levy payment can be made once per term as one quarter of the annual fees calculated at the end of January.

When payment for Student Levy is made, please use SCHOOL NAME+LEVY as the reference, and fax your proof of payment to 086 561 8774. If you have any queries, please contact the SAMA Administrator on admin@samontessori.org.za.

Yours sincerely,
Charl Johan du Toit
President

MEMBER'S ACCEPTANCE:

I hereby accept the above condition of membership.

TRAINING CENTRE OWNER

DATE

COMMISSIONER OF OATHS:

DATE

